

# Jordan Rivas

(737) 600-5284 • Round Rock, TX • jordan.m.rivas26@gmail.com

## EDUCATION

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### Texas A&M University

Master of Science in Finance  
Mays Business School

College Station, Texas

May 2027

Cumulative GPA: In Progress

### Texas A&M University

Bachelor of Science in Mechanical Engineering  
College of Engineering

College Station, Texas

May 2026

Cumulative GPA: 3.20/4.00

## PROFESSIONAL EXPERIENCE

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### The Keystone Group

Summer Analyst

Chicago, Illinois

May 2026 – July 2026

### Dell Technologies

Global Operations Supply Chain Intern

Austin, Texas

May 2025 – August 2025

- Partnered with the Process Engineering & Automation team to develop a future-state process map defining the evolving responsibilities of demand planners, aligned with upcoming forecasting tools and a standardized software system
- Created high-impact visual documentation to support change management and cross-functional stakeholder alignment
- Generated actionable process recommendations to support strategic transformation and a standardized planning function
- Facilitated scenario planning discussion to surface key edge cases and advise leadership on workflow improvements
- Assessed current workflows to identify key inefficiencies, manual processes, and automation opportunities

### Carollo Engineers

Engineering Intern

Austin, Texas

June 2023 – August 2023

- Assisted the building services team of 10 regional members and in office mechanical engineer to revise HVAC and building drawings, while correcting numeric values and validating consistency throughout five wastewater plant projects
- Created submittals to communicate specifications with three different clients and contractors and maintain overall standards
- Helped oversee on-site testing of a newly implemented wastewater project and confirmed proper execution by contractor

### Fleming's Prime Steakhouse and Wine bar

Back Waiter and Server Assistant

Austin, Texas

June 2022 – May 2025

- Created the best possible experience for 100+ customers daily by utilizing collaborative, interpersonal, and problem-solving skills to meet all customer needs while working to best assist the servers and support the kitchen
- Aided in cleaning tables, dishes, and kitchen to maintain industry standards of cleanliness and ensure customer satisfaction
- Oversaw restaurant closing responsibilities, including resetting the tables and preparing the kitchen for following workday

## LEADERSHIP & INVOLVEMENT

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### RYLLIES Women's Organization

Fundraising Executive

College Station, Texas

December 2024 – December 2025

- Managed all monetary obligations, including creating organization budgets, collecting dues, and overseeing finances for events
- Organized fundraising initiatives such as profit shares, local business outreach for donations, and larger fundraising events

### TAMU Fish Camp

Camp Counselor

College Station, Texas

March 2024 – July 2024

- Introduced 90 incoming freshmen to university traditions and campus culture through skits, discussion groups, and yells
- Worked dynamically in group of 24 co-counselors to foster a welcoming environment and act as mentors to campers

### Progressively Reaching Excellence in Professionalism (PREP)

Public Relations Executive

College Station, Texas

September 2022 – May 2024

- Generated strong social media presence across Instagram and TikTok to promote member involvement and recruitment
- Developed project management, public speaking and interpersonal skills by attending weekly networking workshops

## SKILLS, ACTIVITIES & INTERESTS

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**Technical Skills:** SolidWorks, Python, Excel, PowerPoint

**Certifications & Training:** Wall Street Prep Excel and PowerPoint, CFA Investment Foundations

**Relevant Courses:** Intermediate Accounting, Investments, Capstone Design

**Activities:** Intramural Sports, Philanthropy Events

**Interests:** Fitness, Nutrition and Food, Sports, Climbing, Crafting, Thrifting