

Audrey Harris

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EDUCATION

Texas A&M University, Mays Business School
Master of Business Administration

College Station, TX
December 2024

Texas A&M University
Bachelor of Science in Public Health

College Station, TX
May 2020

EXPERIENCE

Cadence Surgical Solutions

Houston, TX

VP of Operations

December 2021 – Present

- Designed company standards for underwriting procedures, and coordinated interdepartmental operations, leading to the successful funding of over three million in account receivables
- Executed the smooth transition of operations for launch in Arizona, by quickly remediating any gaps identified such as the creation of our own lien versus use of an Letter of Protection
- Streamlined communication between key stakeholders, such as physicians, patients, and law firms, which helped to maintain and increase accounts by at least 20% monthly
- Created and implemented standardized processes and procedures, eliciting effective patient care outcomes measured through both attorney and patient check-ins every 30 days

Prestige Healthcare Associates

Houston, TX

Case Manager

September 2020 – November 2021

- Managed 190 cases from various payers, including Worker's Compensation, Department of Labor, Private Insurance, and Major Medical, ascertaining that all patient's needs are met in a timely manner
- Supported the care of 25+ clients per day, while also ensuring clients have a supervising staff member at all times, assuring physical therapy treatment goals and objectives are met
- Meticulously collaborated with multi-speciality physicians, to ensure patient progress in arenas such as pain management and orthopedics.
- Prepared preauthorization for surgery and processing of referrals, to facilitate smooth and well-structured treatment for a busy orthopedic practice

Renner Chiropractic/BCS Medical

Bryan, TX

Case Manager/Regenerative Medicine Assistant

November 2018 – April 2020

- Documented accurate and thorough medical histories and chief complaints, to maximize time spent during physician visits saving on average 10 minutes per patient.
- Structured materials and developed a training program for staff to launch the Platelet Rich Plasma and Mesenchymal Stem Cell injection treatment new to the community of Bryan/College Station.

LEADERSHIP & INVOLVEMENT

Dance Arts Society

College Station, TX

Merchandise Officer

August 2017 – May 2020

- Designed and distributed all products, increasing revenue for the organization by almost double with the selling of all products for four out of the five merchandises launched .
- Voted by peers as Most Valuable Dancer 2018, and Best Facials 2019

The Big Event

College Station, TX

Volunteer

March 2016 – March 2019

- Collaborated with a team to complete service projects for an organization which has dedicated 1,144,872 hours to helping residents since 1982.

SKILLS, ACTIVITIES & INTERESTS

Technical Skills: MS Excel, EMR- DrChrono