

Matthew Maxim

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EDUCATION

Texas A&M University, Mays Business School
Master of Real Estate

College Station, Texas
May 2025

Texas A&M University, College of Agriculture and Life Sciences
Bachelor of Science in Agricultural Economics
GPA: 4.0/4.0
Honors: Summa Cum Laude, Dean's List Summer 2023

College Station, Texas
December 2023

EXPERIENCE

Cummings Westlake, LLC
Property Tax Consultant Intern

Tomball, Texas
June 2024 – August 2024

- Conducted property tax analysis and developed Excel-based cost models to reduce property values, preparing reports to support senior consultants in minimizing tax liabilities for clients
- Assisted in gathering and analyzing data for property tax appeals including reviewing property assessments, market data, and financial statements, contributing to successful protests
- Participated in Chapter 313 tax compliance ensuring adherence to tax incentive agreements and maximizing benefits for clients

Student Recreational Center
Head Attendant

College Station, Texas
May 2022 – Present

- Lead team of five individuals per shift to oversee weightroom's operations which include supervision of all patrons, equipment maintenance, cleaning, and customer service
- Provide services such as strength training knowledge, equipment checkout, and enforcement of rules for up to 600 patrons at a time plus maintain 500,000 square feet facility

LEADERSHIP

Unified Sports
Partner

College Station, Texas
August 2023 – Present

- Foster an inclusive environment by mentoring and training on average 25 athletes with disabilities throughout spring, summer, and fall semesters
- Mentor athletes, offering guidance, encouragement, and feedback to help maintain their focus

Lincoln Hills Cares
Supervisor

Denver, Colorado
July 2017 – August 2017

- Helped with developing 60 plus youths through outdoor education and recreation
- Demonstrated effective leadership while working with underprivileged children, resolving complaints quickly and efficiently showcasing strong interpersonal and problem-solving skills

SKILLS, ACTIVITIES & INTERESTS

Technical Skill: Proficient in Microsoft Office, Adobe Acrobat, and Fusion DBMS

Certifications & Training: Student Leader Training, SCUBA Certification, CPR, Information Security Awareness

Activities: Agricultural Economics Honors Program, Election Clerk, Student Leadership, Agricultural Economic Society

Interests: Soccer, Health & Fitness, Movies, Chess, Formula One, Cooking, SCUBA