

# Olivia Shimmin

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## EDUCATION

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### Texas A&M University, Mays Business School

*Master of Real Estate*

GPA: 3.5/4.0

College Station, TX

December 2024

### Illinois College

*Bachelor of Science in Finance and Psychology, Minor in Pre-law*

GPA: 3.77/4.0

Honors: Magna Cum Laude, Phi Beta Kappa, and IC Scholars Honors Program

Jacksonville, IL

May 2023

## EXPERIENCE

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### Stout, Risius, Ross, LLC

*Business Valuation Intern – Real Estate*

- Analyzed operating statements, rent information, occupancy data, and tax returns for a variety of project types
- Performed due diligence research and wrote analyses at a regional, market, and neighborhood scale
- Identified comparable properties for tax appeal, market valuation, estate planning, and other litigation projects

Dallas, TX

June 2024 – August 2024

### Levy Restaurants at Texas A&M University

*Premium Team Member*

- Adhered to state, federal, and corporate laws and regulations pertaining to serving alcoholic beverages
- Conversated with guests and made suggestions while ensuring a professional and positive experience
- Maintained, stocked, and prepared all fresh garnishes, juices, and other perishables to ensure product quality

College Station, TX

August 2023 – Present

### Sangamon County State's Attorney's Office

*Summer Legal Intern*

- Performed office tasks such as filing and transcribing documents for attorney's and administrative staff
- Observed courtroom proceedings, trials, and sentencing hearings on a daily basis to learn legal procedure
- Organized case files, evaluated surveillance footage, and transcribed interviews to support Attorneys

Springfield, IL

June 2021 – July 2021

## LEADERSHIP & INVOLVEMENT

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### Illinois College, NCAA Softball Team

*Student Athlete*

- Participated in two NCAA national tournaments and three Midwest Conference championships
- 2023 First-Team All-Conference Pitcher and Midwest Conference All-Academic
- Exercised discipline, mental toughness, and teamwork while managing a full academic course load, practice, lifting, meeting, games, and travel

Jacksonville, IL

August 2019 – May 2023

### Illinois College Pre-Law Association

*Founder & President*

- Founded organization, wrote constitution and member requirements, fundraised through membership dues, and completed necessary steps to become an active campus organization
- Organized and facilitated events with guest speakers and other campus organizations for all members

Jacksonville, IL

August 2021 – May 2022

## SKILLS, ACTIVITIES & INTERESTS

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**Technical Skills:** Proficiency in Microsoft Office, CoStar, and Argus

**Certifications & Training:** Licensed Sales Agent (Texas Real Estate Commission)

**Activities & Honors:** Dean's List, Alpha Phi Omega, Folds of Honor Scholarship Recipient, Psi Chi, Chi Alpha Sigma, MRE Student Ambassador Lead

**Interests:** Travel, Cooking, Cats, Sports