

# Emily Heinz

(832) 269-7766 | emily.heinz@tamu.edu | www.linkedin.com/in/emilyheinz

## EDUCATION

**Texas A&M University, Mays Business School**  
*Master of Real Estate*

College Station, TX  
December 2026

**Texas A&M University**  
*Bachelor of Construction Science*  
GPA: 3.6/4.0 - Dean's List & Cum Laude

College Station, TX  
May 2025

## EXPERIENCE

**EADP Properties LLC**  
*Construction Intern, Property Manager, and Landlord*

College Station, TX  
September 2024 – Present

- Monitor the site daily to document materials, evaluate subcontractor work, and communicate with the owner to maintain clarity and resolve any issues
- Manage operations of 5-bedroom property including leasing, rent collection, and tenant communications

**Caldwell Companies**  
*Construction & Purchasing Intern*

Cypress, TX  
June 2025 – August 2025

- Managed the EPO inbox, conducted data research, and created internal process templates
- Rotated through customer experience, warranty, purchasing, estimating, construction, and sales to support cross-functional homebuilding operations

**Whiting-Turner**  
*Construction Intern*

Houston, TX  
June 2024 – August 2024

- Assisted in preconstruction bidding of a large Quick Trip on a 5-acre lot and a retirement community building
- Controlled, estimated, and created scopes for 9 packages

**Multiplex**  
*Construction Intern*

London, United Kingdom  
March 2024 – May 2024

- Collaborated on a \$178 million, 1.4 million ft<sup>2</sup> apartment complex, contributing to a \$2.5 billion development
- Measured concrete efficiency and quality, managed and updated the superstructure master sheet, and adapted quickly to an unfamiliar environment, gaining hands-on experience in new challenges

**Sebastian Construction Group**  
*Construction Intern*

Houston, TX  
June 2023 – August 2023

- Oversaw construction of a 5-acre luxury residence on one of Houston's most sought-after streets

**Weisser Engineering & Surveying**  
*Field Intern*

Katy, TX  
June 2022 – August 2022

- Learned Auto-Cad and applied Trimble technology when surveying pre-construction and post-construction land

## LEADERSHIP & INVOLVEMENT

**Master of Real Estate**  
*Ambassador*

College Station, TX  
August 2024 – Present

- Represent program at university and industry events, assisting with recruitment and outreach

**Aggie Women in Construction**  
*President & Director of Operations*

College Station, TX  
August 2024 – Present

- Oversee and delegate officer tasks, lead officer and member meetings, maintain and complete all Texas A&M required forms, industry communication, and ensure StuAct is up to date and the organization is in good standing

**Constructionarium UK**  
*Setting Out Engineer & Quality Assurance Manager*

London, United Kingdom  
March 2024

- Collaborated on a multi-disciplinary team under extreme conditions to build a 3-story replica of the Gherkin

## SKILLS, ACTIVITIES & INTERESTS

**Technical Skills:** Microsoft Office (Word, Excel, PowerPoint, Project, SharePoint), Brixx, DocuSign, Revit, Revizto, On-Screen-Take-Off, Bluebeam, Procore, Building Connected, Trade Tapp, and familiar with Leica products

**Certifications & Training:** HASC, HSHS Managers & Professionals, OSHA-30 Hour, OSHA-10 Hour

**Activities:** Aggie Women in Construction, Tri Delta, The Big Event Staff, Anglo Educational Services Ambassador